

**Indira Gandhi Delhi Technical University for Women
Kashmere Gate, Delhi**

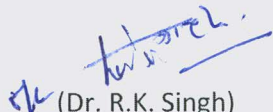
Ref. No. 04(06)/2014-IGDTUW-Exam / 4048 to 4055

Dated: 30th April 2014

Subject: Guidelines for a student failing to appear in any of the Minor Exam due to genuine reasons

It is the responsibility of each student to take up both the Minor Exams according to the schedule given in the Academic Calendar of the University. In case, if a student is unable to appear for any of the Regular Minor Exam, she can apply for the conduct of 03rd Minor Test alongwith all the necessary documents to her HOD for consideration. Based on the genuineness on case to case basis, HOD's may apply their own discretion for the conduct of 03rd Minor exam for such cases. However, a student should NOT be permitted to write Regular as well as 03rd Minor Test for the same evaluation component (Minor-1/Minor-2) in a course.

This issues with the approval of the Competent Authority.


(Dr. R.K. Singh)
Dy. COE

Copy to:

- (i) All HOD's
- (ii) PS to Vice-Chancellor, IGDTUW
- (iii) PA to Registrar, IGDTUW
- (iv) Incharge (Web Services) to upload on the IGDTUW website
- (v) Guard File